

IGNOU
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Regional Services Division
Monthly Monitoring Report (MMR) of the Regional Center

General Guidelines: -

- Please download this MS Word document to fill in the desired information.
- Filled – in format may be uploaded through the Google format link.
- The report along with **Geotag photographs & Date** in r/o of the events/activities may kindly be uploaded under **other event sections** of the Google Format.
- The report of every event/activity should include the date of the event/activity/ and **Geotag photographs** (As per the NAAC format).
- The report in r/o innovation/entrepreneurship development activities for IGNOU and innovation club activities may also be uploaded at the end of the Google form
- Web links of the ePamphlets/eBrochure and similar material/ activities may be shared with RSD (MS Doc format only).
- Press releases may kindly be uploaded in the MS Word format under the Press release /media coverages section.
- Only data for the reporting month should be provided.
- ***Alternatively, RC may upload the reports of events/activities on the website of RC and web-link of the report may be uploaded under the Other **Event Section**.***

Structure of MMR Format

PART 1	Regional Center Details
PART 2	Details Of Group A Officers posted at RC
PART 3	RCs & LSCs Activities undertaken during the Reporting Month - I. Promotional & Publicity Activity II. Press release/media coverage III. Meetings organized & participated by RC IV. Capacity building/OPs of PTFs & ACs V. Strengthening of LSCs VI. Activities at LSCs & RCs VII. Online Programme (OL) allotted to RC (One time data for each session) VIII. Details of Counselling schedule for Online Programme IX. Project and Viva-Voce X. Status of Assignments (ODL Programme) XI. Status of Assignments (Online Programme) XII. Monitoring activities (ODL & Online Programme) XIII. Student Support Services XIV. Research and Academic Development Activities
PART 4	Finance & Administration
PART 5	Staff Strength
PART 6	Pending Issue(S) At Regional Services Division
PART 7	Information About the Use of social media by Regional Centers
PART 8	Utilization of MeLT Bus/Van (wherever it is given by the University)
PART 9	Other events.....

Monthly Monitoring Report (MMR) of the Regional Center

PART 1. REGIONAL CENTER DETAILS

Name of the Regional Center	<u>IGNOU RC ALIGARH</u>
Code of the Regional Center	<u>RC-47</u>
Month and Year of MMR	<u>OCTOBER 2025</u>
Date of submission report to RSD	<u>10.11.2025</u>

PART 2. - DETAILS OF GROUP A OFFICIALS AT RC

Name of the Official and designation	Leave (EL/CL/CCL/RH/Any other please specify)	Remark
DR. AJAY VARDHAN ACHARYA	02 CL 02 RH	
<u>REGIONAL DIRECTOR</u>		

PART 3 – RCs & LSCs ACTIVITIES UNDERTAKEN DURING THE REPORTING MONTH

I. Promotional & Publicity Activity (Please upload report of the event through google form **other event**)

S. No	Nature of activity	Online (No.)	Offline (No.)	Description
1.	Number of general publicity initiative/activities to enhance outreach		05	
2.	Number of programme specific publicities			
3.	Efforts for reaching out to the persons who do not have access to higher education (Disadvantaged communities e.g. PH, SC/ST, Women etc.)			
4.	Extension activities for sensitizing learners and other stakeholders to		02	

	social and sustainable development issues leading to inclusive society			
5.	Collaborative extension and outreach Programs (If any)		02	

II. Press release/media coverage

S. No.	Number of press releases/ published	NOs.	Action to be taken
1.		18	A copy of Press releases may please be uploaded in MS word format

III. Meetings organized & participated

S. No.	Particulars	NOs.	Topic of meeting with date
1.	In-house meetings		
2.	Meeting with Hqrs and RSD - Participated/Interacted		

IV. Capacity building of functionaries & Orientation Program of academic counselors.

S. No.	Particulars	.
1.	Coordinators Meetings	
2.	Orientation Programmer of ACs organized by RCs	
3.	Orientation Programme for PTFs of study Centers organized by RCs	
4.	Training programme organized for handling of Learning Management System (LMS) for academic counselors, Students and RC functionaries.	

*Kindly upload related report under “**other event**” section

V. Strengthening of LSCs

S. No.	Particular	No.
1.	Number of New Study Centers notified/opened	
2.	Number of New Programmes activated at existing LSCs	
3.	Number of new academic counselors empaneled	

4.	Number of exam centers established in the region (Please submit this information only if the activity was done in the month for which you are reporting.)	
5.	Number of Exam centers for Entrance test established in the region (Please submit this information only if the activity was done in the month for which you are reporting.)	

VI. Activities at LSCs & RCs (Information regarding student support services provided by RC/LSC for the students of ODL Prog. & Online Prog.) Related report may kindly be uploaded

S. No.	Particulars	No.
1.	Number of inductions meetings organized for the students of ONLINE Programme.	
2.	Number of inductions meetings organized for students of ODL Prog (Online mode)	
3.	Number of inductions meetings organized for ODL Prog - (face to face mode)	
4.	Number of academic counseling sessions for <u>theory courses</u> organized by study centers for ODL Prog - (ONLINE modes)	
5.	Number of academic counseling sessions for <u>theory courses</u> organized by study centers for ODL Prog - (face to face mode)	
6.	Number of academic counseling sessions for <u>practical courses</u> organized by study centers for ODL Prog	

VII. Online Academic Programme allotted to RC (One time data for each session)

S. No.	Level of Programme allotted to RCs	No.	Sessions (Jan/July)
1.	UG		
2.	PG		
3.	Diploma/PG Diploma		
4.	Certificates		

VIII. Details of Counseling sessions for Online Programme

S. No.	Programme	No. of sessions organized for OL Prog.		Link of Counseling Sessions
		THEORY	PRACTICALS	
1.				

IX. Project and Viva-Voce

S. No.	Particular	ODL Prog. (No.)	OL Prog. (No.)
1.	Number of Programme for which Project viva – voce held at Regional Center		

X. Status of Assignments (ODL Programme)

S. No.	Particular	Offline mode	Online mode
1.	No. of Assignments received by RCs/LSCs	9000	
2.	No. of Assignments awards transmitted to Hqrs during reporting month	8800	

XI. Status of Assignments (Online Programme)

S. No.	Particulars	Online
1.	No. of Assignments submitted by students (OL Prog)	
2.	No. of Assignments awards transmitted to Hqrs during reporting month (OL Prog.)	

XII. Monitoring activities (ODL Programme)

S. No.	Particulars	No.	Remark/Action to be taken
1.	Number of Induction Meeting(s) attended by officials of RCs		Report may kindly be uploaded under other event section
2.	Number of academic counseling sessions visited/monitored by officials of RC		Report may kindly be uploaded under other event section
3.	Number of TE exam centers visited/monitored by RC (Please submit this information only if the activity was done in the month for which you are reporting.)		Details of exam & exam center may kindly be provided

4.	Number of Entrance exam centers visited/monitored by RC (Please submit this information only if the activity was done in the month for which you are reporting.)		Details of exam & exam center may kindly be provided
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XIII. Student Support Services

a) Learner / other Queries Handled

S. No.	Particulars	Number of queries responded
1	Post	85
2	Email	280
3	Phone	450
4	i-GRAM	234
6	Face to face	750
7	Facebook	-
8	Twitter,	-
9	RTI	-
10	Court Cases (If applicable)	-

b) Number of Grievance Redressal Camp(s) organized by RCs/LSCs

S. No.	Offline	Online	Report may kindly be uploaded under other event section
1.			

c) Utilization of the SMS Service for Learner Support

S. No.	SMS sent Regarding (Please specify)	Number of Learners Covered (e.g. 1000, 2000, 3000 etc)
1.	IGNOU programmes for New Admission	
2.	Deficiency in the Fresh Admission Forms	
3.	Confirmation of New Admission	
4.	Information regarding Induction Meeting	
5.	Confirmation of New Admission	
6.	Submission of Re - registration	
7.	Confirmation of Re - registration	
8.	Face to Face Counseling schedule	
9.	Collection of study material	
10.	Submission of assignment	
11.	Term End Examination Hall Ticket	
12.	Practical Examinations	
13.	Project Viva Voce, workshop	
14.	Declaration of the term end examination result	
15.	Placement activities	
16.	Convocation/degree	

17.	Any other.....	
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XIV. Research and Academic Development Activities

S. No.	Particulars	Numbers	Name & Designation of the Academics(no)
1	Systemic Research Activity (ies) performed on strengthening of the Open and Distance Learning		
2	Research Article(s) Published		
3	Conference/Webinar Organized		
4	Conference/Webinar Attended		
5	Faculty Development Programme(s)Organized		
6	Faculty Development Programme(s) Attended		
7	Participation in Interactive Radio Counseling Session (Gyan Vani/ AIR)		
8	Participation in Doordarshan/Other Electronic Media Channel Programmes		
9	Participation in Career Counseling		
10	Any other Activity...		

PART 4: FINANCE AND ADMINISTRATION

S. No.	Account	Opening Balance	Closing Balance	Fund received from HQ
1	Plan			
2	Non-Plan			
3	Any other grants			

Major Expenditure (Please report under these heads only):

S. No.	Head	Expenditure during the month	Percentage of total budget fund utilized	Remarks
1	Regular Staff Salary			
2	Daily Wage payment			
3	Security			
4	Building Rent	2000		
5	Travel and hiring of taxi			
6	Meeting/ workshop/Orientation Programme etc			
7	Printing/Publicity			

8	LSC/PSC/SSC Payments (Salary of Part Time functionaries)			
9	LSC/PSC/SSC Payments (Counseling, Assignment Evaluation, Practical etc)			
10	Other Expenditure (Total of remaining expenditures which are not covered under the above heads) ...			

PART 5: STAFF STRENGTH

S. No.	Academic Staff	Non-Academic Staff	Daily Wage staff Engaged at Regional Center	Daily Wage staff Engaged at Warehouse (If applicable)	Security Guards
01	01	-	02	-	-

PART 6: PENDING ISSUE(S) AT REGIONAL SERVICES DIVISION

Re-jurisdiction of ignou regional centre of ALIGARH- 07 Districts

PART 7: INFORMATION ABOUT THE USE OF SOCIAL MEDIA BY REGIONAL CENTERS

- Digital Media Platforms used by the Regional Center/LSC for Online Meetings & Academic Counseling: YES
- Link of the RC Facebook Page: <https://www.facebook.com/IGNOUALIGARHRC>
- RC Twitter Handle: @AligarhRc
- Link of the RC Twitter Account: <http://twitter.com/AligarhRc>
- Link of the RC Youtube page:
https://www.youtube.com/channel/UC_iHluqavc1mkkanZQCI9EQ
- Number of Posts on the RC Facebook Page for the month:88
- Total Number of Likes on the RC Facebook Page:365
- Total Number of followers of the RC Facebook Page:523

9. Number of posts on Twitter for the month:82

10. Total Number of followers of the RC Twitter handle:300

11. Number of posts on Youtube during the month:0

12. Total Number of subscribers of the RC Youtube channel:1005

PART 8. Utilization of MeLT Bus/Van (wherever it is given by the University)

S. No.	Particulars	Details of Activity(ies) Planned	Details of Activity(ies) Performed
1	Support in Counseling Sessions		
2	Digital Literacy for Rural Population		
3	Mobile Study Centre activity (ies)		
4	Any other...		

Regional Centre - ALIGARH

Code – RC-47

Report on (Title) admission july 2025 admission drive and career skills development programme

Background (2-3 sentences on the background of the programme) admission july 2025 admission drive and career skills development programme

Programme Objectives (2-3 objectives of the programme) admission july 2025 admission drive and career skills development programme

Participants (the target group and number of participants) 180

Resource Persons Dr. Ajay Vardhan Acharya. RD RC Aligarh

Resource materials (if any)-

Duration and dates 08.10.2025

Funding (if any)-

Coordinators-

About the Programme (A brief about the programme organized about 500 words – mentioning the daywise/session-wise details)

Indira Gandhi National open University regional centre aligarh education ministry government of India admission july 2025 admission drive and career skills development programme by IGNOU RC aligarh and employment office aligarh at shri choudhary charn singh shivdan Singh degree college iglas aligarh on dated 8/10/2025. Chief guest of programme Dr Ajay vardhan acharya Regional director IGNOU RC aligarh has delivered lecture on career development, self employment, opportunities in western uttar Pradesh, entrepreneurship scheme of CM up,pmkvy scheme, promotion of IGNOU courses for july admission 2025.

Dr. Ajay Vardhan Acharya
Regional Director
IGNOU RC ALIGARH

(The report should be 2000-2500 words)

Please upload the Geotagged photographs in the table only (Only 04 Photographs with captions)

(Include 2-3 geotagged photographs of the programme in between the write-up and programme schedule, attendance, press release (if any), certificate of participants (Sample) towards the end of the report)









Regional Centre – ALIGARH

Code – RC-47 ALIGARH

Report on (Title) workshop on career development in 21 st century in western uttar pradesh

Background (2-3 sentences on the background of the programme) workshop on career development in 21 st century in western uttar pradesh

Programme Objectives (2-3 objectives of the programme) workshop on career development in 21 st century in western uttar pradesh

Participants (the target group and number of participants) 40

Resource Persons Dr. Ajay Vardhan Acharya RD RC Aligarh

Resource materials (if any)-

Duration and dates 09.10.2025

Funding (if any)-

Coordinators-

About the Programme (A brief about the programme organized about 500 words – mentioning the daywise/session-wise details)

Indira Gandhi National open University regional centre aligarh education ministry government of India and employment and Seva planning department government of uttar pradesh jointly organised one day 🎉 workshop on career development in 21 st century in western uttar pradesh with special reference to employment, employment opportunities in western uttar pradesh, viksit uttar pradesh and vikisat bharat 2047. Dr Ajay vardhan acharya Regional director IGNOU RC aligarh and joint director pp sharma employment department aligarh uttar pradesh has delivered the lecture on dated 9/10/2025. IGNOU regional centre aligarh.

Outcomes of the programme (2-3 lines)

Dr. Ajay Vardhan Acharya
Regional Director
IGNOU RC ALIGARH

(The report should be 2000-2500 words)

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(Include 2-3 geotagged photographs of the programme in between the write-up and programme schedule, attendance, press release (if any), certificate of participants (Sample) towards the end of the report)









Regional Centre -IGNOU RC ALIGARH

Code – RC-47

Report on (Title) National innovation day   2025 and world mental health day
2025 celebration

Background (2-3 sentences on the background of the programme) National innovation day 
 2025 and world mental health day 2025 celebration

Programme Objectives (2-3 objectives of the programme) National innovation day   2025
and world mental health day 2025 celebration

Participants (the target group and number of participants) 450

Resource Persons DR. AJAY VARDHAN ACHARYA RD, RC ALIGARH

Resource materials (if any)-

Duration and dates 15-10-2025

Funding (if any)-

Coordinators

About the Programme (A brief about the programme organized about 500 words – mentioning the daywise/session-wise details)

National innovation day 🎉🎉 2025 and world mental health day 2025 celebration 🎉 of IGNOU RC aligarh with Nehra Mera National senior secondary school aligarh. Dr. Ajay Vardhan Acharya Regional director IGNOU RC aligarh has delivered lecture on role of science 🔭 and innovation in 21st century. ignou RC aligarh 15/10/2025.

National innovation day 🎉🎉 celebration of IGNOU RC aligarh with iimt college aligarh science wall competition 2025 at iimt aligarh. Dr. Ajay Vardhan Acharya Regional director IGNOU RC aligarh resource person judge of science wall competition 2025 at iimt aligarh on dated 15/10/2025.

श्री टीकाराम कन्या महाविद्यालय में भारत के पूर्व राष्ट्रपति एपीजे अब्दुल कलाम के जन्म दिवस पर नवाचार दिवस के उपलक्ष में विज्ञान विभाग द्वारा अनेकानेक कार्यक्रम आयोजित किए गए। रसायन विज्ञान विभाग एवं जंतु विज्ञान विभाग में छात्राओं के द्वारा नवाचार के अंतर्गत धूपबत्ती, वर्मिकोपोस्टिंग बनाने की विधि बताई। वनस्पति विज्ञान विभाग में विभिन्न विषयों पर पीपीटी प्रस्तुत की गई। कार्यक्रम का शुभारंभ मुख्य अतिथि डॉक्टर अजयवर्धन आचार्य क्षेत्रीय निदेशक इग्नू एवं कार्यवाहक प्राचार्य प्रोफेसर मेधा सचदेव नाम मां सरस्वती के समक्ष दीप प्रज्वलित कर किया। डॉ. अजय वर्धन आचार्य ने राष्ट्रपति एपीजे अब्दुल कलाम के जीवन पर प्रकाश डाला एवं उनके जीवन के सिद्धांतों को बताकर छात्राओं को उनके जैसा बनने के लिए प्रेरित किया। उन्होंने घोषणा की कि महाविद्यालय के इग्नू केंद्र 47044 को इनोवेशन क्लब के रूप में लिया जाता है। कार्यवाहक प्राचार्य प्रोफेसर मेधा सचदेव ने कहा आज का समय कौशल विकास का है कौशल विकास के द्वारा ही हम अपने देश को विकसित कर सकते हैं। आई क्यू ए सी कोऑर्डिनेटर प्रोफेसर उम्मे कुलसुम बताया कि महाविद्यालय में बनने वाले विभिन्न उत्पादों को बाजार में कैसे लाया जाए एवं बाजार में किस प्रकार से उद्योग स्थापित किया जाए। कार्यक्रम की संयोजिका प्रोफेसर विनीती गुप्ता, डॉ. पद्मा सक्सेना डॉ. बीनू त्रिपाठी थीं। वनस्पति विज्ञान विभाग की छात्राओं के द्वारा मेडिसिनल प्लांट पर पीपीटी को प्रस्तुत किया। छात्राओं में दीपा तोमर सबिया मीनाक्षी, सुगंधी, सारिका शर्मा, मोंटी पुंडीर, रिया, नीतू, शालू, करिश्मा मिनर्वा निशा गौतम रात्रि वर्मा सन लाइव खुशी राजपूत आदि ने प्रतिभागिता की इस कार्यक्रम में इग्नू को कोऑर्डिनेटर डॉ. ममता श्रीवास्तव सोनी सिंह प्राची, कामिनी आदि उपस्थित थे।

Outcomes of the programme (2-3 lines)

Dr. Ajay Vardhan Acharya
Regional Director

(The report should be 2000-2500 words)

Please upload the Geotagged photographs in the table only (Only 04 Photographs with captions)

(Include 2-3 geotagged photographs of the programme in between the write-up and programme schedule, attendance, press release (if any), certificate of participants (Sample) towards the end of the report)









इन्दिरा गाँधी राष्ट्रीय मुक्त विश्वविद्यालय

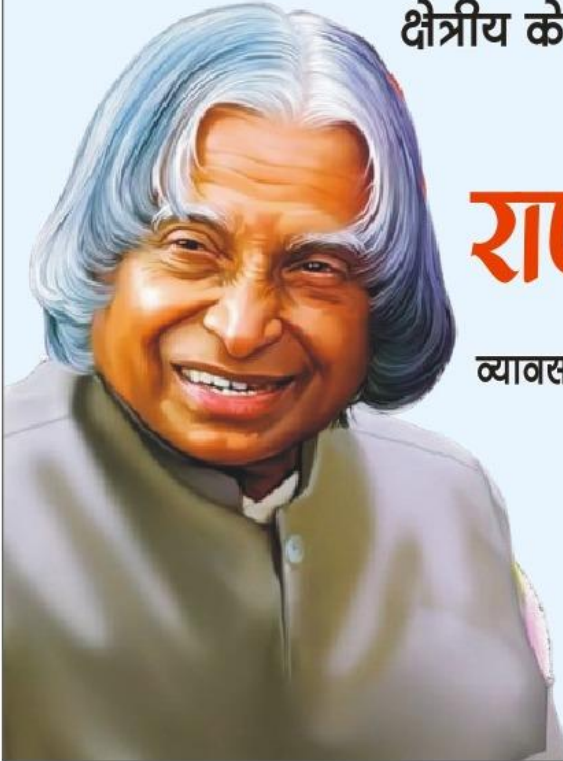
क्षेत्रीय केन्द्र अलीगढ़ – 202001 (उत्तर-प्रदेश)

शिक्षा मंत्रालय भारत सरकार

राष्ट्रीय नवाचार दिवस

व्यावसायिक शिक्षा, कौशल विकास, उद्यमशीलता नीति-2015
रोजगार स्वरोजगार, कैरियर विकास कार्यक्रम

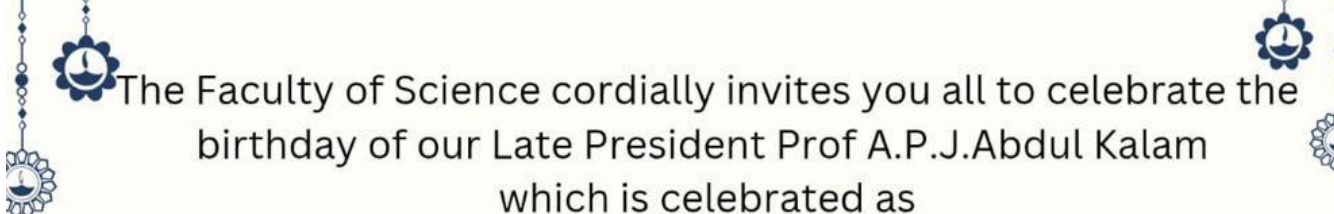
दिनांक : 15 अक्टूबर



डॉ. अजय वर्धन आचार्य
क्षेत्रीय निदेशक, इग्नू अलीगढ़
मो. 9887008922 ई-मेल : avacharya@ignou.ac.in



"Let the light of knowledge and joy brighten every heart!"



The Faculty of Science cordially invites you all to celebrate the birthday of our Late President Prof A.P.J.Abdul Kalam which is celebrated as

"Innovation Day"

Chief Guest

Dr. Ajay Vardhan
Regional Director
IGNOU

Officiating Principal

Prof. Medha Sachdeva

Date: [15th October]

 Venue: [Faculty Of Science]

 Time: [12:00 PM]



