

**INFORMATION PUBLISHED**

**IN**

**PURSUANCE OF SECTION 4(1) (b)**

**OF**

**THE RIGHT TO INFORMATION ACT,**

**2005**

## REGIONAL CENTRE, ALIGARH – AT A GLANCE

IGNOU Regional Centre-Aligarh was established as Sub Regional Centre in Feb. 2006 and upgraded as Regional Centre **on 18th January 2008**.

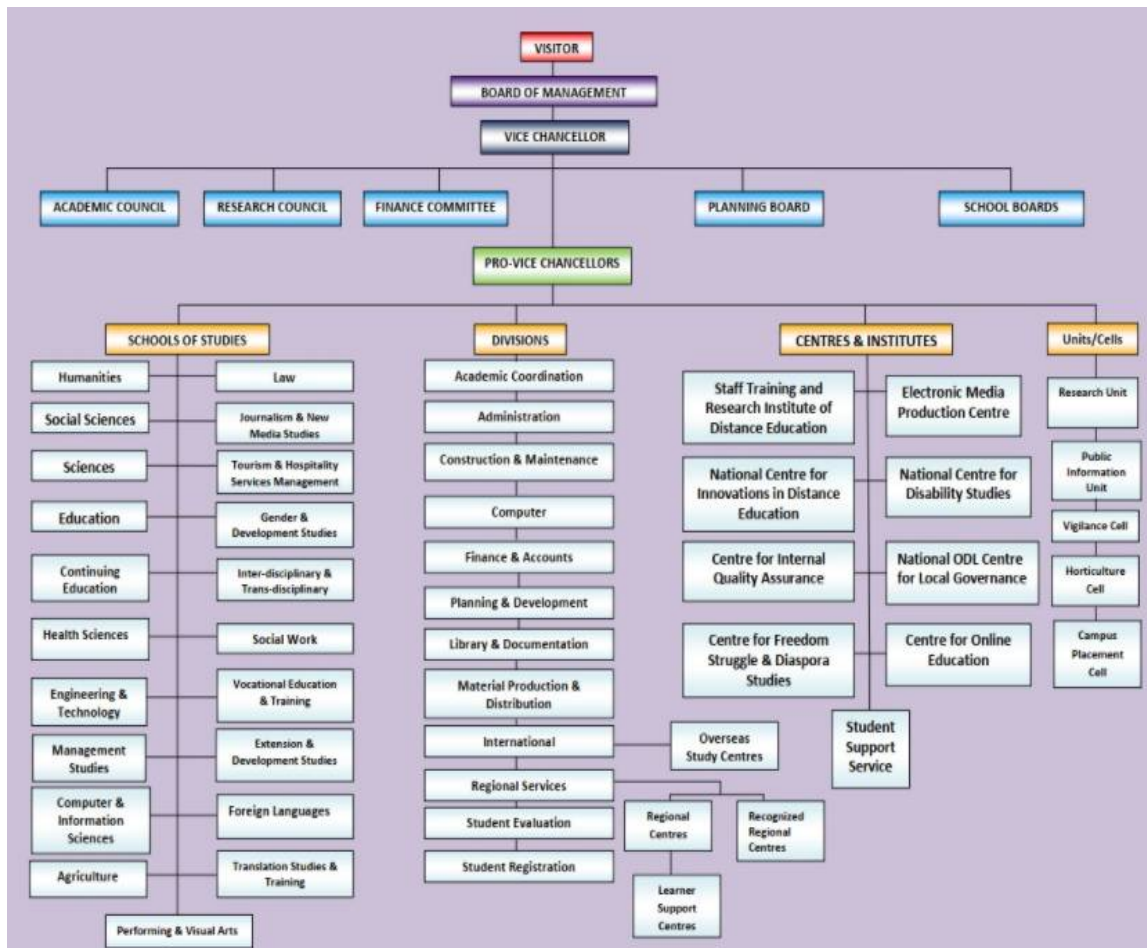
The Districts of Western Uttar Pradesh covered by this Regional Centre include **Aligarh, Badaun, Etah, Etawah, Firozabad, Kasganj, Hathras and Mainpuri** with its network of **20** Learner Support Centres. (RSC-10, SSC-4 & PSC-6). The Regional Centre-Aligarh is well-connected from all parts of the region through all means of transport as it is at a distance of 2Km from Railway Station and 3 KM from Bus Stand.



# IGNOU REGIONAL CENTRE, ALIGARH

(Proactive Disclosure under Section 4(1) (b) of RTI Act, 2005)

## 1. Organization Chart:



(Source: <http://ignou.ac.in/userfiles/Organizational-Structure.jpg>)

2. **Particulars of Organization, Functions and Duties:** IGNOU Regional Centre, Aligarh is established in the year 2008. For details see the IGNOU Regional Centre website (<http://rcaligarh.ignou.ac.in>).
3. **Powers and Duties of Officers and Employees:** Please refer to work distribution order available at IGNOU Regional Centre website (<http://rcaligarh.ignou.ac.in>).
4. **Decision making process (including channels of supervision and accountability):** As per IGNOU delegation of power. For details please refer to IGNOU Headquarter website ([www.ignou.ac.in](http://www.ignou.ac.in)).
5. **Rules, regulations, instructions, manuals and records:** Please refer to IGNOU Headquarter website ([www.ignou.ac.in](http://www.ignou.ac.in)).
6. **Categories of documents:** As per instruction of IGNOU Headquarter, New Delhi.
7. **Formulation of policy or implementation:** Please refer to IGNOU Headquarter website ([www.ignou.ac.in](http://www.ignou.ac.in)).
8. **Statement of the boards, councils, committee and other bodies:** Please refer to IGNOU Headquarter website ([www.ignou.ac.in](http://www.ignou.ac.in)).
9. **Directory of officers & staff**

Sl. No.	Designation	Contact No.
1.	Regional Director (I/c)	0571-2701365
2.	Assistant Regional Director	0571-2700120
3.	RD Secretariat	0571-2701365
4.	Finance and Account Section	0571-2700120
5.	Admission Section	0571-2700120
6.	Enquiry Counter	0571-2700120

#### 10. Monthly Salary to officer & staff

Sl No.	Name	Designation	Basic Pay	Pay Level
1.	Dr. M. Safdare Azam	Regional Director (I/c)	Rs. 92600	11
2.	Dr. Malik Rashid Faisal	Assistant Regional Director	Rs. 87300	11
3.	Mr. Virander Kumar Sharma	Private Secretary	Rs. 70000	8
4.	Mr. Satyendra Singh Kushwaha	AE (DP)	Rs. 52000	6
5.	Ms. Azra Bano	SPA	Rs. 41600	5
6.	Mr. Surendra Kumar Gaur	Assistant	Rs. 35300	4
7.	Mr. Dinesh Kumar Singh	JAT	Rs. 25200	2

#### 11. Budget allocated/Grant Received from IGNOU

Headquarter: Financial Year: 2017-18

Sl. No.	Head	Grant Received From IGNOU Headquarter
1.	PLAN	13.91 Lakh
2.	NON PLAN	01.80 Crore

## For Information under RTI Act- 2005

**1. Application may be submitted to:**

**The Regional Director**

IGNOU Regional Centre,  
3/310, Marris Road,  
Aligarh, (UP) - 202001.

**2. Prescribed Fee alongwith RTI application:**

Fee of Rs. 10/- (TEN only) may be paid in the form of IPO/Demand Draft payable in favour of "IGNOU" payable at **Aligarh**.

**3. First Appellate Authority:** If not satisfied with the response to RTI Request, you may write to the First Appellate Authority at the following address:

**The Director (RSD)**

First Appellate Authority & Director  
Regional Services Division IGNOU,  
Headquarter, Maidan Garhi New  
Delhi- 110068