



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(A Central University set up by Act of Parliament in 1985)

REGIONAL CENTRE ALIGARH

3/310, Marris Road, Aligarh-202001, INDIA

Phone: 0571-2700120, 2701365 E-mail: rcaligarh@ignou.ac.in Website: www.rcaligarh.ignou.ac.in

No.: IGRC 47 / 27th Convo. /2014

Dated: _____ Feb., 2014

Dear Learner,

Heartiest congratulation to you for completing University Programme in December-2012/June-2013 term-end examination, thus becoming eligible for award of original Certificate at 27th Convocation of the University likely to be held in **March, 2014**.

You are required to register yourself for obtaining the degree/diploma certificate by submitting the enclosed prescribed application form. You may attend the convocation and collect the certificate in person or in absentia through the Regional Centre.

The fee to obtain the original Degree/diploma certificate is Rs.400/- per certificate to be paid by means of demand draft drawn in favour of **IGNOU** and payable at **ALIGARH**

Students of MBA, MCA, M.COM, BTCM, BNS, etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the programme.

The exact date of Convocation and other details in this regard will be communicated to you shortly.

Wish you all the best for bright future.

Yours sincerely,

(Dr. Anil K. Dimri)

REGIONAL DIRECTOR

P.T.O.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

FORM FOR OBTAINING DEGREE/DIPLOMA CERTIFICATE IN 27TH CONVOCATION

1. PROGRAMME CODE
2. ENROLMENT NO.

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3. NAME IN FULL : _____
(In English) (IN CAPITAL LETTERS)
4. NAME IN HINDI : _____
5. ADDRESS : _____

- Pin code: _____
6. E-mail ID : _____
7. MOBILE/TELEPHONE No. : _____
8. REGIONAL CENTRE CODE :

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9. DETAILS OF PAYMENT OF REGISTRATION FEE : Amount: _____ Draft No. _____
Date: _____ Issuing Bank: _____
Place of issue: _____

Date: _____

Signature of student: _____

The form duly filled along with bank draft of the requisite amount is required to be sent at the following address:-

**The Regional Director,
IGNOU Regional Centre,
3/310, Marris Road
Aligarh - 202001**

PS: Students of MBA, MCA, M.COM, BTCM, BNS, etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the programme.